

MINUTES – JUNE 5, 2013

The Caswell County Board of Commissioners reconvened in special session at the Historic Courthouse in Yanceyville, North Carolina at 4:00 p.m. on Wednesday, June 5, 2013. Members present: Cathy W. Lucas, Chair, Kenneth D. Travis, Vice-Chairman, William E. Carter, Larry G. Hamlett, Jeremiah Jefferies, Nathaniel Hall and N. Kent Williamson. Also present: Kevin B. Howard, County Manager, Gwen Vaughn, Finance Director, Steve Thompson and Brian Singleton from the N.C. Forestry Service. Paula P. Seamster, Clerk to the Board, recorded the minutes.

BUDGET WORKSHOP

Chair Lucas stated “We will reconvene the budget work shop from May 29, 2013. Steve and Brian we had you folks to come first because Commissioner Hall had questions for you and he has not gotten here yet. Let’s move over to the Forestry budget and if any of the other commissioners have any questions for you guys we will certainly entertain those questions.”

Chair Lucas asked “I know you are asking for a new truck, is that right?” Mr. Steve Thompson responded “Yes.” Chair Lucas continued “Is that the only capital request that you have?” Mr. Thompson responded “Yes. We replaced one truck last year and this is for a replacement for a second truck so we should be good for a while.” Commissioner Travis asked “Is the truck you have now wore out?” Mr. Thompson responded “It is a 2006.” Mr. Brian Singleton added “And it has 128,000 miles on it.” Chair Lucas stated “It is 128,000 miles on a 2006 model. The one that was replaced last year...” Mr. Thompson responded “Was a 2004.” Chair Lucas continued “What are you hearing from the state, I mean are they funding at their same levels?” Mr. Thompson responded “Everything so far has been questionable and as far as next year’s budget we don’t have a clue. We got switched to the Department of Agriculture from DENR and there are some kinks that are being worked out as far as budgets and how things are paid. The Department of Forest Service was operating pretty much differently from the other divisions within the state so it is taking some getting used to.” Chair Lucas asked “So the cost of a truck replacement is \$25,600. What are you looking at? Did you get a description of what the vehicle was?” Mr. Thompson responded “It is whatever is on state contract.” Mr. Singleton added “More than likely it will be a 1 ton four wheel drive truck.” Mr. Thompson continued “It is pretty much a truck replacement. We will transfer the pumps and other equipment from the other truck.”

Commissioner Williamson asked “Have you spent a lot of money on maintenance on that truck?” Mr. Thompson responded “We are beginning to.” Commissioner Travis asked “Is it a diesel?” Mr. Thompson responded “No.” Mr. Singleton added “We have put a lot of miles on this truck because we have been to Texas, Oklahoma and places like that that have had fires.” Mr. Thompson stated “We do buy diesels but it is primarily for the mountain areas. As far as mileage and upkeep I don’t think they have any better luck than gasoline.”

Chair Lucas asked “So you have the truck you received last year and the 2006 and what other vehicles do you have?” Mr. Thompson responded “The equipment operator, Jeremiah, we have 3 equipment operators throughout the district and he is stationed in different counties and what

they use is a truck, well once somebody trades in a truck they go through the trucks and whichever ones are in the better shape that is what they drive.” Mr. Singleton added “They pretty much get the hand me downs.” Chair Lucas responded “I think that is pretty much how the state handles their vehicles. That is their policy.”

(At 4:05 Commissioner Hall entered the meeting.)

Commissioner Hall asked “I am sorry I am late but what questions have been asked already?” Chair Lucas responded “We just started with the budget and asking general questions about that. We thought you had specific questions about the operations of the department.”

Commissioner Hall asked Mr. Thompson and Mr. Singleton various questions about clear cutting and he also asked about the rules and regulations for cutting timber from land. Mr. Thompson and Mr. Singleton explained the rules and procedures that landowners have to follow as well as the timbering companies.

(At 4:12 p.m. Commissioner Carter and Commissioner Hamlett entered the meeting.)

Chair Lucas stated “Section 10, page 1, Caswell County Schools. The one thing I noticed under the County Appropriation amount, the request was for \$3,474,159 an increase of \$984,074. It is on the first page. That does not include their capital needs?” Mr. Howard responded “They are both split up. They have their current expense...” Chair Lucas stated “That is what I am looking at.” Mr. Howard continued “The capital is done separately.” Chair Lucas continued “And the breakdown on the increase on the \$984,074 is what following that on the next page is that right? This is confusing, I don’t like to use that word but I need an explanation on the teacher supplement line there because it is being proposed at \$172,300 but then it is showing \$210,000 elsewhere, what does that mean? It is under account 801181.” Ms. Vaughn responded “If I am not mistaken that particular line is the local fund from the school and it could be a possibility that the rest of that \$210,000 is state money from the state budget. This is the local budget so the balance might be state paid teachers.” Mr. Howard added “What they are asking for is \$210,000 in local dollars for a local supplement.” Chair Lucas asked “Well what is it though? It is teachers’ supplements and she said account two is local. Well according to this it is the signing bonus. Do they already do that currently?” Mr. Howard responded “I am going to step out on a limb; I think what that is signing bonuses for specific positions. We don’t have an actual breakdown on that.” Chair Lucas stated “That is a \$41,000 amount for signing bonus but it was not in the 2012-13 budget. This is under regular instruction.”

Mr. Howard stated “Go to the handout I gave you, the second to the last page, I think that is a breakdown of what they are saying is additional funding in this budget.”

Commissioner Travis asked “What are they asking for on this Assistant Superintendent here?” Mr. Howard asked “Are you talking about the one part time Facility Specialist?” Commissioner Travis stated “In the second part down there does the lady have to have an assistant to help her?” Chair Lucas responded “They have always had an assistant superintendent, I think. This is an assistant to help the superintendent. It is called a facilities person. That salary was about \$25,000 was it not Kent?” Commissioner Williamson responded “I think so.” Commissioner

Travis asked "Are they going to have a full time assistant superintendent over there?" Chair Lucas responded "Yes." Mr. Howard responded "I think they have two assistant superintendents over there. They are asking for a new one." Commissioner Travis asked "They are asking for a new one too ain't they?" Chair Lucas responded "It is a facilities specialist." Mr. Howard responded "The facilities specialist will be an assistant to assist the superintendent." Commissioner Travis continued "Did they not understand when they took the job what the job was and now they have to have some help?" Mr. Howard responded "What this is for is the superintendent wants someone to work under him to help manage the facilities and to make sure the maintenance is kept up." Commissioner Travis asked "Have they always had this position?" Mr. Howard responded "No." Commissioner Travis continued "That is what I am trying to say. But this is not in our budget, this stuff right here?" Mr. Howard responded "No sir." Commissioner Travis stated "So in other words if they do this they will have to do it on their own unless this Board approves it." Mr. Howard responded "Or it does not happen at all. None of this stuff is in ours?" Mr. Howard responded "None of these requests are in our budget."

Commissioner Jefferies asked "They have one thing that Mr. Hall has been talking about 2 math teachers \$50,000 I guess that will be extra is that right?" Chair Lucas responded "That is just signing bonuses." Commissioner Jefferies continued "So in other words they are sending us what they want." Commissioner Hall stated "Now that is not uncommon now and the reason I asked them to give us a plan is so that we can know and understand what is necessary. Most of the surrounding LEAs do signing bonuses for the people they can't get, the math, and the sciences that are just a common practice. You either have to pay them a high salary or pay a bonus to get people to come out so it is not that uncommon but this is not the kind of plan I wanted to see just throwing out some numbers."

Chair Lucas asked "On the second page of what you passed out Kevin just to start at the beginning on the first page does anybody have any questions about the revenues and the expenditures on that first page that we need to go back and get information? I am talking about under the local current expense." Commissioner Hall responded "I have not looked at this stuff." Chair Lucas continued "Well take a few minutes here and review it and see if there is something that really stands out and if it does we will get Gwen to get information for us on it."

Commissioner Carter asked "Are they planning to get an activity bus this year?" Mr. Howard responded "They put money aside each year to buy a bus. They pay cash for it."

Chair Lucas asked "And these supplements are added in these totals in this information?" Mr. Howard responded "What you have is their requests. It is not included in this." Chair Lucas continued "So we have to compare this to the actual budget for what you are recommending." Mr. Howard responded "Well if you compared it to the adopted 2012 which is on the same sheet it will show you what was given and what was not."

Commissioner Carter asked "What you proposed Kevin is \$184,000?" Mr. Howard responded "No this is not in there?"

Chair Lucas asked "Are there any questions about the first page?" Commissioner Carter responded "The first page does not have the NJROTC listed." Chair Lucas stated "It is in a

different category. They are not including it in their funding.” Commissioner Carter continued “They put it on the second page for \$169,730.” Chair Lucas asked “Are you talking about the additional requests?” Commissioner Carter stated “They have the teachers’ supplements in there but they don’t have the NJROTC.” Chair Lucas asked “Do we know what the status is for the ROTC program, what is being told at this point?” Mr. Howard responded “My assumption is when they told you they were losing it unless they got funding from you all it would continue in some form but not the complete program.” Chair Lucas asked “Some form of it?” Mr. Howard responded “Yes ma’am.” Chair Lucas continued “I bring it up because over in here under Account 5100 it says local funding for NJROTC program at BYHS not a dollar amount but then if you skip down to 5500 it says co-curricular services athletics reallocate budgeted NJROTC funds to increase funds for athletics at BYHS and Dillard. Are they planning for us to fund the program and then not use it for that program?” Mr. Howard responded “You would have to ask them. I have no idea.” Chair Lucas stated “That is the only understanding I get from that. Anybody else on that same page with me?” Commissioner Williamson responded “Part of this is for a full time athletic director position for 11 months and to increase the athletic trainer’s stipend to cover all sports. Look on this page that Kevin gave us, the additional.” Chair Lucas stated “I saw that but it also has the ROTC at the top. What I need an understanding of is account 5500 on this last page I think it is Commissioner Williamson on the very last page and under account 5100 it says local funding for ROTC program at BYHS then you drop down to account 5500 and it says reallocate the budgeted money for ROTC to increase funds for the athletics at Bartlett Yancey and Dillard. I can’t imagine that they would want us to give them the money for that program and then use it for another purpose. Gwen are you seeing that?” Ms. Vaughn responded “I see what you mean and I am looking through the budget to see if we have funded the NJROTC and I don’t see it.” Commissioner Williamson responded “Well it says regular instruction.”

Chair Lucas stated “I guess the best thing to do is let’s backup to the beginning again. On that first page has anybody got any questions on the revenue and expenditure page? Then the pages following are the breakdowns on those totals by section: regular instruction, special population services, more at 4, school leadership, school base support services, is there any line on there that anybody has any questions about? Under regular instructions I had the question about the teacher supplement and the sign on bonus there being different amounts than what they initially requested in the budget.” Commissioner Hall asked “Are we looking at this particular sheet because this is way more than where we started from?” Chair Lucas continued “The 1,184,174 which is an increase is composed in these pages.” Commissioner Hall responded “I understand that. I guess my question is, is there a reason we are looking at 1,184,174?” Chair Lucas stated “Kevin did not include any of that in his budget so these are their requests.” Commissioner Hall asked “But the reason we are looking at this is?” Chair Lucas responded “For information purposes to see whether increases are needed and to try to get an understanding of where their needs are.” Commissioner Hall stated “Some of the questions you just asked it is hard to determine what their needs are. We can’t read through the needs versus wants.” Chair Lucas responded “Well the wants I believe is that on the back but those are included in here as well.”

Commissioner Carter asked “These maintenance positions is that something that the state is not going to fund anymore?” Mr. Howard responded “It is my understanding the state is not going to continue to pay for that.” Commissioner Williamson stated “Say that again.” Mr. Howard

responded "Some of the position they have, the custodians positions is one they will not have those funds to fund that."

Chair Lucas stated "On the second page..." Commissioner Hall stated "Let's go slow here because we are looking at \$200,000. So you are saying they have been advised that the schools will not have any more custodians unless we pay for them?" Mr. Howard responded "It is a total of 8 positions throughout their 5 schools. I don't know the total they have at each school." Ms. Vaughn added "This two hundred and ten would be for the 8 positions." Commissioner Hall continued "That they have been advised that the state is not going to fund? I just want to be clear on it." Mr. Howard responded "It is my understanding that they were able to pay for those through other funds that they received and they are no longer receiving those funds." Commissioner Hall stated "So the state is not going to pay for these custodians. So I guess to put it into perspective for me do we know how many custodians in total they have?" Ms. Vaughn responded "I don't have that total number." Commissioner Hall asked "How many schools do we have?" Mr. Howard responded "Six. They are cutting 8 custodians out of the 6 schools." Ms. Vaughn stated "When I asked the finance director how many positions this \$210,844 paid for he told me 8 positions. He did not tell me how many positions they had overall. I did not ask him that. The education jobs funding is what pays for these positions and he did not say whether they could use other funds." Chair Lucas asked "Can we find out the answers to those questions?" Commissioner Hall stated "For me it would help if we start at the top. We have x numbers of buildings well 6 schools or campuses and how many buildings there are, how many custodians do we have in total, and how many it appears we are losing and then go to that source of funding they were using before." Chair Lucas stated "And you were told the education jobs funding was totally eliminated, is that right?" Ms. Vaughn responded "He did not say that. He said it was due to a loss of education jobs funding."

Commissioner Hall asked "Education job funding monies will pay for custodians?" Chair Lucas responded "Yes, how long has that funding been in place?" Mr. Howard responded "I am not sure that those monies were not designated to pay for something else and they used that money to pay for custodians do you understand what I am saying?" Chair Lucas continued "Find out specifically." Mr. Howard responded "I guess we could get them to come in here and you can ask them directly."

Chair Lucas asked "I anyone interested in looking at these breakdowns on the totals because I am on the second page and is says assistant principals, there are 3, back in the additional funding request I think they requested the 3 assistant principals so that is included in the breakdown I guess."

Commissioner Hall stated "I guess Ms. Lucas it might be helpful at least to me and fair to the schools that we would have their finance officer and people who are knowledgeable rather come than to have our staff to guess at what it is that they are requesting and then if we ask the questions and they have an answer they can tell us and it would be a matter of record because some of these I probably will have some questions about and not necessarily just the changes. There may be some current line items that we may have been funding for a while or somebody may have been funding that we may really need to look at."

Ms. Vaughn stated “The budget in front of you is totally local funding.” Commissioner Hall responded “Right. Just as a point of reference for the rest of the Board we really need to see their total budget not just the local budget to make any sense of it. If you don’t see the total budget then you can’t make any sense of any of this stuff because you don’t know what is sitting next to it.” Chair Lucas asked “So we need a complete copy of the school budget?”

Commissioner Hall responded “Yes. Some of this my thinking is that the state is obligated to fund and probably are funding and that which they are not obligated to fund somebody needs to be able to tell us directly so that we will know not only what our responsibilities are for but also what they really want that exceeds our responsibility.”

Commissioner Jefferies asked “Do they have assistant principals at the 3 elementary schools?” Mr. Howard responded “No sir, those are new positions. I think they use lead teachers to fill those positions.”

Chair Lucas asked “So what I am hearing is we need the complete budget for the school board and have the finance director appear before the board?” Commissioner Hall responded “I don’t think we can tell them to have their finance director to come but certainly if we invite them they should bring the appropriate staff to be able to explain it. We have not had this long so we need to study through this stuff and make notes and see what jumps out there. For me I am not just looking at big numbers we have to really look at education because there might be some tradeoffs. In my mind I know they need science teachers and I know we might need math teachers so it might be that we can go through here and say okay it would be nice to have this line but we can’t afford this and have the math and science teachers.” Chair Lucas stated “Well I definitely want to know an answer on the ROTC program and what they are planning to do with funding if they should get that by reallocating it for athletics.” Commissioner Williamson added “And the 3 positions for assistant principals. Why all of a sudden do you need that? Those are the questions that need to be answered. I mean we don’t have any idea they just said this is what we need.” Commissioner Carter stated “Some of it they need and some of it is their wish list.” Commissioner Williamson responded “Yes that is what I see too. Assistant finance officer why all of a sudden do you need an assistant finance director?”

Commissioner Hamlett asked “Who did this budget Dr. Barker or was this the new superintendent?” Mr. Howard responded “Dr. Barker. She has not started yet.”

Chair Lucas asked “Did everybody get their email, the copy of the email from Dr. Barker, the letter response back to a plan?” Commissioner Williamson responded “Yes.” Chair Lucas continued “Any other comments or questions about the Board of Education’s requests? So we are clear on inviting someone from there to come to our next work shop to speak to us about these concerns.”

Chair Lucas stated “Okay next on the list here is PCC, funding for the Community College. Kevin will you review what the changes are here? Any changes?”

Mr. Howard stated “What you have in your budget is the exact same as this current fiscal year. Their capital increased. Their current expense budget is \$40,000 more and the majority of that expense is they want to hire a custodial position, maintenance position, my understanding is right

now they are having to bring staff from the Roxboro campus over here which is funded by Person County and they are doing work over here and they are going to stop doing that. Their campus here is supported by Caswell County tax dollars. That is the main reason for that increase. Capital outlay, they asked for five things: upgrade a HVAC system \$65,000, resurface their parking lot on campus \$40,000, new carpet in the K building \$30,000, they are asking for a metal building to house the film program \$70,000, and they want to add exterior lighting \$10,000."

Commissioner Williamson asked "On that metal building that they were talking about you said they are renting that now?" Mr. Howard responded "Yes sir they are renting." Commissioner Williamson continued "Are they going to cut back on their operating budget?" Mr. Howard responded "I am not sure. It is \$7,200 a year that they are paying in rent." Chair Lucas asked "Who do they pay that to?" Mr. Howard responded "They are actually renting a space over behind Yoder's but it is in that building where Millay Real Estate is in the corner." Commissioner Travis stated "Jack Hooper's place." Mr. Howard responded "Yes sir." Chair Lucas continued "And that is for the film school?" Mr. Howard responded "What that is the set construction is what they are looking for. Another reason for it is to get everything on campus."

Chair Lucas asked "Have you included any of these capital requests?" Mr. Howard responded "Not in the budget you have but it is on the capital list." Chair Lucas continued "Do you have those ready to hand out?" Mr. Howard responded "I can but I wanted to wait until we got to the end." Commissioner Hall asked "So you put that on the capital side?" Mr. Howard responded "Yes sir." Chair Lucas asked "Which ones of those?" Mr. Howard responded "The paving, the HVAC and the carpet." Commissioner Hall asked "What about the building?" Mr. Howard responded "I did not do the building, no sir." Commissioner Hall continued "They are renting space now for \$7000 a year." Mr. Howard responded "I am not sure how much of that is local dollars." Commissioner Hall stated "I thought you said that." Mr. Howard responded "I need to ask that question actually." Commissioner Hall continued "Do you know how big the building is they are renting? They are storing stuff up there right?" Mr. Howard responded "No they use it for the construction of sets." Commissioner Hall stated "I misunderstood you. I thought it was just used for storage." Mr. Howard responded "If it was for storage they could use the Guilford Mills building for that but this is for something different."

Chair Lucas stated "The next thing I have is Debt Service, Section 11. Gwen do you want to give us a rundown of this?"

Commissioner Williamson stated "It is pretty straight forward." Chair Lucas responded "It is pretty self explanatory I think."

Ms. Vaughn stated "It is the principal and interest for the detention center and the total payment is \$723,631."

Chair Lucas asked "Is that what the payment will be consistently or will that change?" Ms. Vaughn responded "It will change." Chair Lucas continued "What is the COP bond?" Ms. Vaughn responded "It is the COP bond. Renovations are done on the COP bond and the schools

are done with the GO bond. It is a certificate of participation.” Mr. Howard added “That is the interest. The top part is principal and the bottom part is the interest.”

Chair Lucas asked “Any questions on the Debt Service schedule or comments? The detention center is for how many years?” Mr. Howard responded “Twenty.” Chair Lucas continued “And that payment is going to escalate to the high point of \$880,000 in the year 2016-2017 and then it will start to come back down.” Mr. Howard responded “Yes ma’am.”

Commissioner Hall asked “This is all of our debt right here?” Ms. Vaughn responded “Currently.” Commissioner Hall continued “We need to go out and build something.” Chair Lucas responded “I think we need a rest.” Commissioner Hall stated “I just threw that out; we can’t really sit around and rest. We have a high school and a community college that we really need to upgrade and make it high tech. If we sit and wait until they fall and then go out and do something we will just be playing catch up again. That high school really, really needs some looking at.”

Commissioner Williamson stated “One thing we were talking about in our district meeting was schools and high schools being built now are companies are coming in and building them for you and allowing you to rent them. They put all the high tech items in them. You would not have that high overhead on your budget. You would just pay a yearly fee for the rental.” Chair Lucas responded “That is interesting. That is a different way to look at it.” Commissioner Travis asked “So you would never own it?” Commissioner Williamson responded “There is a possibility that you could. It depends on how you would structure the loan. There could be an option to rent for so many years.” Commissioner Travis stated “That sounds like a lease.” Commissioner Williamson responded “Basically, you just don’t have to put that money up front plus you don’t have to go in and do what we are doing with the jail, worrying about it being built. They are taking all the responsibilities as far as making sure the high school is being built like it should be built. I found it interesting.”

Commissioner Hall stated “Madam Chair I do hope that we will put this on the agenda to start with discussions. It is pretty easy to ignore something until it falls down. I don’t know how many schools any board members have been in the surrounding areas but if you go into some of the newer schools you will see how our kids are being shortchanged. We have to incorporate within the community also some wireless internet. Buying equipment of the school like we are buying piece mill we are not doing them a big service. They get excited over one or two computers or two or three computers and these computers are already third generation. Kids leave here and go to college and they can’t even turn on the equipment. Blackboards and things now are unreal. Unless you have kids at college, the kids in high school don’t even know what a blackboard is.” Chair Lucas asked “Don’t they have a technology person within the school system to make those kinds of recommendations?” Commissioner Hall responded “Probably, but we have not funded any so whether they are making them or not we need to push to them our recommendations.”

Commissioner Williamson stated “A lot of that needs to be initiated by our superintendent. That is the problem that I have seen coming into Caswell from Mecklenburg County. The initiation of projects for the schools should come from the superintendent; it did come from the

superintendent. That is why they paid their superintendents big money but they are not initiating the high tech, the upgrade of education in order for our kids to be able to meet whatever colleges need. From a technical standpoint I think it is wonderful that we have a community college next to our high school which has given our students a big help. Still it should be initiated by that superintendent. We are here talking about building a school, he should be on us asking how much money do you have to carry out this plan. This is my plan for a high school. That is the thing that we are missing.” Commissioner Travis responded “Maybe this new one will do better.”

Commissioner Carter stated “I thought the lottery funds were supposed to go for upgrading this.

Chair Lucas stated “We have covered the Debt Service, Transfers to Other Funds, Gwen can you explain those to us. The transfer to Family Services.”

Ms. Vaughn stated “The transfer to Family Services is basically their grants. In order for them to receive grants they need a county match so this is basically the match for those grants. The Reval is \$30,000. We left that the same. That would be your option if you would like to make that a higher or lower amount depending on what you would like to do on the revaluation. The Library Fund is \$164,443. When the librarian came before you she requested funds you basically gave you a heads up that she would be asking for additional funding because of the change in the dismantling of the region and that there would be more funds needed. In fact this \$164,000 does not include the match for that grant so I would request to add about \$4100, I don’t have the exact number but there will be an additional \$4000 added to that grant she needs a match for.” Commissioner Hall asked “So right now we are funding the library to the tune of \$164,000. Let me go back, last year we budgeted \$143,000?” Ms. Vaughn responded “That is correct.” Ms. Vaughn continued “She is requesting an additional amount, she mentioned that Caswell County was one of the lowest counties with a .6% of match and other counties receive between 1 to 2% match. She has also received several grants.” Commissioner Hall continued “I don’t have a problem with this money. I just wanted to make sure that we understood how much we are actually funding to the library. Just like I asked if anybody had been to the library at Dillard and the high school has anybody been to our local library lately? Do you know the programs that we are doing?” Commissioner Hamlett responded “I don’t.” Commissioner Travis stated “I think there are more people utilizing that library now than it has ever been.” Commissioner Hall responded “A whole lot more. We had programs last summer that we could have been shut down by the fire marshal because too many people were in there, too many kids. I go over there and participate by reading to kids and I would hope that everybody would. What we are funding is a small amount compared to what we are getting out of there.”

Commissioner Hamlett asked “How many computers do we have down there now?”

Commissioner Hall responded “About 5 or 6.” Mr. Howard responded “I would say between 5 and 10.” Commissioner Hall continued “Nowhere near what we need but the building is not large enough. That is our problem. We really need to do I think two things, number one we need to expand that building immediately and then we need to start building a new library. That is one of the few places that you can go in the county and get what you need in terms of information. If you happen to live on Marshall Graves Road like I do and you don’t have internet the only place you can go is to the library.” Commissioner Travis responded “You

would be surprised at how many people that don't have that service that go over there to look for jobs." Commissioner Hall stated "That is the other thing, most companies now the only way you can apply for a job is online so you have to go to the library here or the library at PCC. That is the only two places unless you have internet. We really need to look at expanding the size of the library, expanding the number of computers and I think probably expanding the hours."

Commissioner Carter stated "I know there was a study done recently and I know one of the top things was that we needed additional space. That was a top priority."

Chair Lucas asked "Gwen did she give you a breakdown on that amount, the \$164,000?" Ms. Vaughn responded "You will see it in her budget." Chair Lucas stated "Okay. The Fire Rescue is \$31,500 and..." Ms. Vaughn stated "The Local Law Enforcement Separation is \$32,500. That is an increase because of two recent retirees. The contingency is not going to be \$150,690, it is \$589,598." Chair Lucas asked "Where did that come from?" Mr. Howard responded "We talked about that in the first meeting. We used tax numbers from the current fiscal year and Thomas got the numbers in since then and most of that increase is due to property tax collection, projected property tax collection and Medicaid Hold Harmless."

Chair Lucas stated "I think I may have skipped over Special Appropriations because the Forestry people were here. But for Piedmont Behavioral Health it is back in Section 9. I think we just left that section because of the Forestry people being here." Mr. Howard responded "We covered everything before." Chair Lucas asked "We did, everything but Forestry?" Ms. Vaughn responded "Yes ma'am."

Chair Lucas stated "Sub-Funds, Court Facilities. Any questions about that? I think we mentioned it earlier about the concern over his revenues being down or fees being down and the explanation was the judge just wasn't requiring them." Mr. Howard responded "Part if the judge but the other is they are short staffed. The tickets in the county are down because they are short staffed on highway patrol and that has had an effect on it. I think the majority is the judges are not charging it."

Chair Lucas stated "Appropriated Fund Balance."

RECESS

The Board took a brief recess.

Chair Lucas stated "Okay we are back to Court Facility Fees. We have gone over the fund balance and on the second page is the breakdown on their budget. Any questions? Take a moment to look at that. The utilities are staying pretty consistent. Kevin is there anything that you need to tell us about the court facility fund?" Mr. Howard responded "They are requesting to replace furniture and add some audio visual equipment downstairs." Chair Lucas asked "They have one upstairs." Mr. Howard responded "It will also be used when the new jail opens up for their first appearance."

Commissioner Hall asked "How large is the screen they have now, upstairs?" Mr. Howard responded "I think it is a 50" flat screen TV screen."

Commissioner Travis asked "Why are they going to buy some more books?" Mr. Howard responded "That is just some updates for the books in the Law Library."

Chair Lucas asked "The capital outlay \$10,000 for modification of the building for enhanced security measures. Is there a breakdown on that? I know that lighting has been an issue supposedly." Mr. Howard responded "We have received quotes from them. Part of my proposal is to do the locks and everything that is needed to be done to put in one entrance. That is about \$25,000 to do all of that." Chair Lucas asked "They want to close up the end entrance and just have the main entrance to the courthouse?" Mr. Howard responded "Yes ma'am on the end of the courthouse." Commissioner Travis asked "Are you talking about the end where we used to go in for the meetings?" Mr. Howard responded "All the public will come in the downstairs double doors because it is handicapped accessible. The other doors would have cardkeys and the employees would have special cards on their badges so they could get in those other doors." Chair Lucas asked "Do you use the metal detectors now?" Mr. Howard responded "The metal detectors are set up now but they use them when court is in. The whole building will be locked down except for that one entrance and they would have to go through the metal detector." Commissioner Hamlett asked "And you have to use the code to get in?" Mr. Howard responded "Yes where the judge's offices are will be coded."

Chair Lucas asked "So we will no longer pay the \$2500 for the parking lot rental? It is not included. Are you paying this?" Ms. Vaughn responded "We need to add that." Chair Lucas continued "I think we need to talk about that since we have our new parking lot. What do you think? What is the Board's opinion about that since we have the new parking lot?" Commissioner Travis asked "Do we need it?" Mr. Howard responded "We should have enough parking with the new parking lot. The interior parking lots will handle all the employees and the exterior parking lots will be open for public parking." Commissioner Carter stated "If you go down there on Tuesday and Wednesdays it is plum full." Commissioner Travis responded "If we open up these other parking lots Bill we will have more room for people to park." Commissioner Hamlett stated "I think we need it. We all know we don't want to do it but we know we need it." Chair Lucas responded "But you are missing the point, we are going to open up that whole back side for employee parking at the courthouse so this whole side parking lot will be open to the public." Mr. Howard stated "I guess the issue would be are the people going to park at DSS and walk or will they park across the road and walk across the road." Commissioner Carter asked "I thought we had already voted on that parking lot lease." Mr. Howard responded "You did." Commissioner Travis stated "We vote on it year by year. We did not say we were going to pay it the rest of our life." Commissioner Carter responded "I know that." Chair Lucas asked "The question is, is it needed?" Commissioner Travis asked "When did we agree to pay the \$25000? Bill said it was done after the budget last year." Mr. Howard responded "Yes you did it in..." Chair Lucas asked "So when is the contract up?" Mr. Howard responded "I think it is at the end of this year." Commissioner Travis stated "Well we don't need to put it in here then." Mr. Howard responded "If you don't want to pay it next year. It was in the budget for this year because it was talked about but it was not included in the budget for next year." Commissioner Travis asked "But we did not vote to do the parking lot until the last part of last year?" Mr.

Howard responded "Right." Commissioner Travis continued "So we are paid up until the last part of this year, correct?" Mr. Howard responded "Correct. We will check on that date. We she paid the \$2500 we are good for a one year lease." Chair Lucas asked "Well certainly by October 1st we should know what our needs are don't you think?" Commissioner Travis stated "What I am trying to say is we are fooling ourselves if we don't put it in here and then we turn around and do it." Commissioner Williamson responded "That is why we have a contingency in the budget." Commissioner Carter stated "I think we need to put it in there." Commissioner Travis stated "I will tell you what we can do. We can do this. We can put it back in the budget when we get this jail done and move all those people that work over there and then see if we even need it." Chair Lucas asked "Well the contract has to be renewed in what October is that right?" Commissioner Travis stated "We should put it in the budget is we are thinking about doing it or whatever but that is up to everybody else. I would say to put it in there and if you don't use it you still have the money."

Commissioner Hall asked "How many new parking spaces are we going to pick up with the new building?" Mr. Howard responded "Seventy-five." Commissioner Travis asked "How many do we have over there now?" Mr. Howard responded "There are almost a hundred in their parking lot." Commissioner Travis continued "We don't use every one of them." Mr. Howard responded "Their parking lot will fill up first because everybody sees it first." Commissioner Hall added "Because they don't want to walk." Commissioner Carter stated "When they have district court and superior court it is full." Commissioner Hamlett added "When they are selecting. I have seen it full for maybe two days." Commissioner Travis stated "I still think we need to put it in there." Commissioner Hamlett responded "I am fine with it either way."

Chair Lucas stated "Moving along to the Register of Deeds." Commissioner Travis asked "Wait a minute, are we going to put the \$2500 in there?" Commissioner Jefferies responded "Yes." Ms. Vaughn stated "I just want to let you know that if the \$2500 is added the appropriated fund balance...." Mr. Howard added "Will be reduced." Ms. Vaughn continued "The revenue side will be increased. You will reduce some of the expenditures to offset the \$2500."

Chair Lucas stated "Register of Deeds. That is pretty consistent. Any concerns there Gwen or questions Kevin?" Mr. Howard responded "No ma'am."

Commissioner Hall asked "Register of Deeds got everything automated that they need to have automated?" Mr. Howard responded "I think so. She just replaced a lot of her stuff over the last couple of years. I need to ask her that question to be sure." Commissioner Hall continued "Has she digitized anything?" Ms. Vaughn responded "She requested a piece of equipment that is added in here and that was requested from the Board, I am not sure when she requested it but you all approved it so she had it in for the 13-14 budget. It is only \$2,286."

Chair Lucas asked "So that was a capital need from her?" Ms. Vaughn responded "No it was put under small tools."

Chair Lucas stated "Okay moving along to the Library Fund. Any questions or concerns about that. Her total budget is \$252,637 with the county funds being \$164,443."

Commissioner Hall asked "Can we go back to the courthouse for just a second? Do we have money in the capital fund to redo the HVAC?" Mr. Howard responded "No we do not. Part of the discussion after he came in and you all asked him questions and he said it would be about \$750,000 to do the whole thing changing out the duct system and lighting. That is part of my proposal." Commissioner Hall continued "I just thought about it when I was looking at the utilities."

Chair Lucas asked "Any more questions or suggestions about the library budget? Just to note in our justifications it says the Caswell County Public Library is ranked 11th in the state in program attendance per capita. Did you include the library assistant one?" Mr. Howard responded "Everything is included in her budget. There was a request for a position change." Mr. Howard stated "This is kudos for library. They were at a meeting a while back and the state actually pulled up their Facebook page as an example of children's programs in a state showing how good some of them could be."

Chair Lucas stated "Next is the Family Services/Intervention. What are the fundraisers Gwen? Is that just for Family Services?" Ms. Vaughn responded "Yes." Mr. Howard responded "They have an annual banquet every year." Chair Lucas asked "What is the County Contribution is that for the match for the grants? Is it one grant or several grants?" Mr. Howard responded "Several grants." Chair Lucas asked "Any other concerns or questions about Family Services?"

Chair Lucas asked "Going on through to the Governor's Crime Commission. These are all grants is that right?" Mr. Howard responded "Yes ma'am." Chair Lucas continued "Family Violence Prevention. The United Way/FEMA Grant. What is the United Way/FEMA grant? They don't seem to go together." Ms. Vaughn responded "It is entitled the United Way/FEMA grant but it is basically a FEMA grant. It is a competitive grant." Mr. Howard added "It is managed through the United Way." Chair Lucas asked "The risk management part of that what would that be and where is this located to have utilities?" Mr. Howard responded "It pays for the utilities cost or anything associated with the housing." Ms. Vaughn responded "The risk management is the cost that is reimbursed to the county for workers' comp and property and liability. There is a charge out to the grants for that." Chair Lucas continued "Other Family Services." Ms. Vaughn responded "That basically is if they have funds that exceed other grants and the county matched it." Chair Lucas asked "Under Other Family Services what is the miscellaneous line item?" Ms. Vaughn responded "That \$6120 is basically put there to balance the line items." Chair Lucas continued "The Community Foundation what is that?" Ms. Vaughn responded "That was a grant that they received from the Foundation for the playground equipment." Chair Lucas asked "That was a onetime grant?" Ms. Vaughn responded "Yes."

Chair Lucas stated "Section 8 Housing, any questions for that department? Kevin any changes that we need to be aware of?" Mr. Howard responded "We talked about the position in that department from 2 full time and 2 part time to 3 full time and 1 part time position, it is just making one part time full time." Commissioner Travis stated "In other words you are adding ½ a position and you are adding benefits as well for the full time position." Mr. Howard responded "Yes." Chair Lucas asked "Is the director required to do inspections, I know she used to?" Mr. Howard responded "She is not required but she does them. It is my understanding that since we

have opened back up for application we have had folks getting in line at 3:00 in the morning on the days they take applications.”

Commissioner Carter asked “I see she requested a vehicle, do you have it in the budget?” Mr. Howard responded “No sir, she does not have the funds to cover a vehicle.” Commissioner Carter continued “I see the vehicle she has is 20 years old and it is having mechanical problems. Of course if you get that pool...” Mr. Howard responded “Right what we would do is charge them mileage for using those cars.”

Chair Lucas stated “Emergency Telephone System Fund. Isn’t this balanced down pretty significantly from years past?” Mr. Howard responded “The fund balance yes ma’am the state, one reason is the state allowed for a one time transfer out and they are wanting them to keep it down. Most counties had a very high fund balance because of the limited ways they could spend that money and it was driving the fund balance up and people started complaining about it. Everybody is encouraged to keep those down now.” Chair Lucas asked “Has there been any discussions that you are aware of on lowering the fee?” Mr. Howard responded “No ma’am.” Chair Lucas continued “I was just looking at my Verizon bill and oh my goodness all those extra charges it is amazing. It is like \$6.00 for Caswell County charges. Any questions about the expenditure side of the Emergency Telephone System Fund. What positions are paid out of this fund?” Ms. Vaughn responded “The 911 director and the assistant director at 50% of that salary.” Chair Lucas asked “50% of their salaries come out of this?” Commissioner Travis responded “50% of hers and 100% of his.” Ms. Vaughn stated “That is correct.”

Commissioner Carter asked “Is that 4% salary increase in this budget?” Mr. Howard responded “No sir.”

Chair Lucas asked “What is the equipment rental for \$75,000?” Mr. Howard responded “You just approved that on Monday night.” Chair Lucas continued “On Monday night and nothing in Capital Outlay in here?” Mr. Howard responded “No ma’am.”

Chair Lucas stated “We will move along to Capital Funds. Community Development Block Grants.” Ms. Vaughn responded “This is just a list of the grants that we have in place. There is no money allocated or funded because the grants are from year to year.” Chair Lucas continued “I think I asked this question every year but I am still not clear on it. On the 2005 Scattered Site grant it says year to day budget through this year \$68,612 and the revised budget \$468,612.” Ms. Vaughn responded “That is because this particular budget 240 is a cumulative budget and it will carryover from year to year. Not that it is changing. You will see that number for so many years and then it will drop off and it will not show any activity. There is no activity so it won’t show up in the budget anymore.” Chair Lucas continued “And the one above that at \$400,000.” Ms. Vaughn responded “Those are old grants.” Chair Lucas asked “Was that a 2005 grant as well?” Ms. Vaughn responded “Yes.” Chair Lucas asked “What concerns me is it is showing in the totals so is that in our overall budget numbers at all?” Ms. Vaughn responded “I can check on that but I don’t believe it is added in. I am pretty sure it is not added in.” Chair Lucas continued “Because they are all included in the total of the Community Development block grants. I just did not know if that reflected our overall budget?” Mr. Howard responded “It would be in the revised budget but you can see in my manager’s request budget it is zero in

there.” Chair Lucas asked “Even the ones that are current?” Ms. Vaughn responded “Even the ones that are current. The only thing that would show would be the ones that have a budget amendment to them.”

Chair Lucas stated “The County Building Fund.”

Ms. Vaughn stated “County Building fund, that \$533,846 for reserve has carried over from another cumulative amount. It needs to be \$183,000. That number is wrong. The number should be about \$183,000, the amount that is left to spend.” Chair Lucas asked “So the \$719,000 is what we put in for the last budget year and it is spent down to \$183,000?” Ms. Vaughn responded “Yes.” Chair Lucas continued “Initially did you give us a list on how that has been expended?” Ms. Vaughn responded “I did. I think we talked about it at the last meeting.” Chair Lucas asked “If you would make another copy of it and get it to us. Any questions about that from commissioners?”

Chair Lucas stated “Water & Sewer Capital Project Fund.”

Mr. Howard stated “That is basically the water tank project.” Chair Lucas asked “Where do we stand with that?” Mr. Howard responded “We are in the last stage. Stage 5 was actually advertised to be in next Sunday’s paper.” Chair Lucas asked “What does Stage 5 include?” Mr. Howard responded “Moving lift station from the current location further down the hill so that the whole industrial park can be gravel feed. As it stands now we would have to install a second lift station at some point in time so this will reduce the cost for the future.” Chair Lucas continued “So do we have a balance left in that project?” Mr. Howard responded “We have enough to cover the expenses or the cost of that. We expect the cost to be \$350,000.” Chair Lucas asked “Did we get the pressure at the Welcome Center corrected?” Mr. Howard responded “The pressure is corrected yes ma’am. We are having problems with air in the line right now. They are really happy with the pressure now.”

Chair Lucas stated “Sales Tax Distribution.”

Ms. Vaughn stated “We did not do an additional projection on sales tax. Our sales tax has been running about 2% less than what we budgeted so we did not increase it at all. That is why you see the same number on the revised as you do on the manager’s request. This particular 420 is the budget that goes into a fund that is used for school bond payments. It does not go directly to the schools. It is used for the school bond payment. We use \$300,000 of it annually to offset the school capital.” Chair Lucas asked “So the total that the school gets for capital reserve it would be the \$669,023?” Mr. Howard responded “We give them \$300,000 for their capital projects. The capital portion of their budget they ask for is \$300,000 each year it comes from this sales tax. It is set aside for the schools.” Commissioner Carter asked “So they can use that money any way they want to?” Mr. Howard responded “Yes sir.” Commissioner Carter continued “Do you know how much they get now from the lottery? That money has to be used for building improvements.” Mr. Howard responded “Building improvements or technology. I can never keep them straight. You have the lottery and then you have the ADM funds. One of them has to have a 50/50 match and one of them does not. On both funds the School Board and the

Commissioners have to approve expenditures from those accounts.” Commissioner Hamlett asked “The lottery comes out every quarter?” Mr. Howard responded “I think so.”

Chair Lucas asked “Gwen do you have an accurate number on the sales tax? You said you reduced it. Didn’t you say it was reduced?” Mr. Howard responded “She kept it the same as this current fiscal year.” Ms. Vaughn responded “We did not add anything to it. Normally we project a 1 to 3% increase. We did not do any projection this year.” Chair Lucas stated “I thought I heard 2% less than the budget?” Mr. Howard responded “We are running behind 2% this year.” Ms. Vaughn stated “I think the lottery numbers are in my other notebook.” Commissioner Carter stated “I am just curious if we are going to see an increase or a decrease.” Commissioner Hall responded “There is not going to be an increase because the Education Steering Committee last week, we discussed that we will be lucky if we get what we got last year. There are some discussions in Raleigh now of changing the name of the lottery from the Education Lottery to just the North Carolina Lottery because they can take the money any way they want to and that is what they have been doing. One of the things they are getting a push back on is when the referendum went out and when the citizens voted on it they voted for an education lottery. They did not vote for a North Carolina lottery and that is the way they sold it and now they are cutting the monies back.”

Commissioner Hamlett stated “I thought it was around \$100,000 per quarter.” Mr. Howard responded “I am taking a guess but I think it is around \$2 million in both of them. Nothing has been spent out of those funds since I have been here.” Commissioner Carter stated “We don’t see that. The school gets that.” Mr. Howard responded “No that sits in a fund in Raleigh. We can access it and draw from it.” Chair Lucas asked “Gwen you have the total in there don’t you?” Ms. Vaughn responded “I am trying to get that information.” Commissioner Hall asked “Kevin you said we have not used much of our lottery dollars and you are thinking it might be close to \$2 million in that fund?” Mr. Howard responded “Yes sir.” Chair Lucas stated “We need to know exactly what those numbers are.” Commissioner Hall responded “Right. How is it designated for use?” Mr. Howard responded “Now I am talking off the cuff. Both funds are for building capital or technology. The ADM fund if you spend a dollar you have to allocate a \$1. The lottery is 100% use; you do not have to match it. You have to match the ADM funds dollar to dollar.” Commissioner Hall continued “So once we find out what the balances are then we can make some determination about how to spend some of it to benefit the schools.” Mr. Howard responded “A good number of counties use those funds to make bond payments.” Commissioner Hall stated “We asked the School Board about that at one time.” Mr. Howard responded “Yes at one time when they actually started taking money we ask them to take what is part of what was saved up to make the bond payment with it for Dillard and then put the money used for the bond payment to their local fund. We can’t do anything else with these sales tax dollars because it is designated for schools.” Commissioner Hall stated “I understand that but I wanted to make sure. They are going to come back and I am saying this to the Board and not to the county manager as soon as the environment is right they are going to come back and hit those funds again. They are figuring out a way to take the money and we have needs so we need to look at spending it. Again at the high school we have major needs over there and at Stoney Creek.”

Ms. Vaughn stated "The ADM balance is \$1,761,167 and I am looking at the report I have here and it is not a cumulative number, it is just for one year. So far through May the Lottery has netted \$182,000. I will have to get the full balance. We will email those numbers to you." Mr. Howard added "I think it is pretty close to the same amount." Chair Lucas stated "And then the school has their own fund balance and we have not been told what that is. Hopefully we will get that when they..." Mr. Howard responded "When they come we will ask them to bring that as well." Chair Lucas continued "Well I specifically asked for it when we met with them jointly but they sort of skirted that question." Mr. Howard responded "When they have given it to us in the past they also gave us a list of how they had it set aside on what they were going to spend it on." Commissioner Hamlett stated "It used to be around one million dollars. That was years ago. I don't know what it is now."

Chair Lucas stated "Detention Center Project. Kevin, do you have anything you want to say?"

Mr. Howard stated "Actually Brian called me today and he is looking at next Wednesday the 12th to have attorneys come up for interviews. I will be calling you about that to make sure those dates are good."

Chair Lucas asked "Do you know if he contacted the Onslow County attorney or not?" Mr. Howard responded "I don't know."

Chair Lucas stated "As of April 30th we have spent \$6,630,795. Do you know how much we have left in the project?" Mr. Howard responded "They have billed us for most of the materials. A lot of the work they are doing now is on their dime because it was not done right the first time." Chair Lucas continued "So there is no money left in the project? Are you saying there is no money left in the project?" Mr. Howard responded "There is money left in the project; I just don't know the exact number."

Chair Lucas stated "Special Fire District Fund. The first one is the prior year's tax collected for?" Ms. Vaughn responded "That is the prior year's tax collected for Casville and there is a request that you have received that is not included in this budget to increase the tax for the special fire district from 2.1 to 2.35%. They asked to add help to cover calls during the day, to consider construction building expansion, possibility of adding a new station or building, and the replacement cost of a new truck. They are requesting to change the tax amount."

Commissioner Hall asked "Do they have to do a referendum for that?" Mr. Howard responded "We are researching that now." Chair Lucas asked "Do you know what they set the rate for initially when it was voted on? Did everybody get the letter that Paula had? We are checking with the Board of Elections to see what the initial ballot said as far as there is a limit that you can set the rate at. The minimum was .10 per \$100 value and the maximum was .15 per \$100 value. That is not right." Commissioner Travis responded "If it was voted on like you said they could actually raise it up and there would be nothing that anybody could do. We need to find out. We would need to know that before this budget is passed." Chair Lucas stated "Before we can approve it. We are waiting on a call from Terri at the Board of Elections to find out exactly what that is."

Chair Lucas stated "Sales Tax One Cent Local." Ms. Vaughn stated "A portion of the sales tax distribution that is remitted to Casville." Chair Lucas continued "And on the Vehicle Fire Tax. The folks in Casville pay the fire tax and they pay also the vehicle fire tax. We just estimate that to be \$300,000 every year and you divide up the balance at the end of the year." Commissioner Jefferies asked "So Casville has an extra fire tax that no other people in Caswell have?" Commissioner Travis responded "Yes, the people in that district voted it in."

Chair Lucas stated "Transfers from General Fund. That is the rescue money that goes out every year. Any questions about that? I have a question, I know last year on the appropriations for the fire departments Yanceyville received \$31,250. Is there a reason they got more than the other fire departments in the county?" Ms. Vaughn responded "There was a posting error. They did not receive more." Commissioner Travis stated "Well the year before Cherry Grove got the same thing \$31,250." Ms. Vaughn responded "That was changed. Everyone gets the same amount."

Chair Lucas stated "Revaluation Fund." Ms. Vaughn stated "I do not have that balance." Mr. Howard stated "I am thinking with the \$30,000 this year puts us at the \$300,000 we need to fund a reval. It costs about \$280,000 to \$290,000 to do it." Chair Lucas continued "And we don't have the total Gwen?" Ms. Vaughn responded "No ma'am. I thought it was on my flash drive." Commissioner Hamlett stated "We can get it the next time. We will be back in a day or two."

Chair Lucas stated "The rest are Mini Grants." Ms. Vaughn stated "Nothing is budgeted. As we receive them they get appropriated." Chair Lucas asked "Are there any county matches that are required?" Ms. Vaughn responded "The Make It Happen grants do not require a county match. Some of the grants do require a match." Chair Lucas continued "Can we get a total on all for the total match for the county on all the grants in this section? Just what we are contributing?" Ms. Vaughn responded "Okay."

(At 6:30 p.m. Commissioner Carter left the meeting.)

Chair Lucas asked "Any questions on the grants through this section here? Emergency Management Grant, EMS Tool Kit Grant. What is the Earned Income Tax Credit on page 14?" Ms. Vaughn responded "That is the grant that the Senior Center for the BEST program."

Chair Lucas stated "Moving on to page 17, the Special Revenue Fund." Ms. Vaughn stated "That is revenue that is basically from the fundraisers that carries over. The revenues offset the expenditures." Chair Lucas continued "Do you have a current total on the DEA Funds? Just what is collected through 2013?" Ms. Vaughn responded "I do not."

Chair Lucas stated "Page 21, Special Separation Trust. That is for the retired law enforcement is that correct?" Ms. Vaughn responded "That is correct."

Chair Lucas stated "Page 23, Property Tax Agency Fund. Is this just reflecting what is collected in taxes for the Town of Yanceyville and Milton?" Ms. Vaughn responded "Yes the Town of Yanceyville and the Town of Milton. On the expenditure side it shows the amount that is paid out to them, to each town as well as the collection amount. The collection rate is 3%." Chair

Lucas continued "Gwen on the refunds, I think I notice on the revenue side I just remember where there was like \$6,000 in refunds in the tax department budget. Can you check on that to see what that was for or who it was for?" Ms. Vaughn responded "I get that from the Tax office and we refund any money that the taxpayer has overpaid or paid in error." Chair Lucas asked "Can you give us a copy of the most recent ones?" Ms. Vaughn responded "Yes it has a list of the person's name a long with a list of the taxes refunded." Chair Lucas continued "That would be helpful."

Chair Lucas stated "Moving along to page 25, Fine and Forfeitures. The one that stood out for me again was the Clerk of Superior Court and the difference from last year of almost \$120,000 down to \$60,000." Mr. Howard responded "That is what is collected and it goes to the school system." Ms. Vaughn stated "If there is a settlement it has to be paid to the schools." Chair Lucas continued "But they have been pretty consistent. It was \$150,000 the year before and \$120,000 last year and then down to \$60,000." Mr. Howard responded "It is not consistent. It is based on well some of it is court collected." Chair Lucas stated "Right and it goes back to what we were saying before, we are not collecting it like we have in the last."

Chair Lucas stated "We will move on to the Enterprise Funds. Solid Waste Management. Any questions or concerns with that? Now our fee last year was off by a \$1 is that right so we will revert back to, we elected to live it at eighty..." Mr. Howard responded "You voted to reduce it." Commissioner Travis stated "We made a mistake somewhere or another." Mr. Howard responded "Right it should have been a \$1 less this year. I am not sure if it was supposed to be \$83 or \$84." Chair Lucas stated "Last year it was supposed to be \$83 but it was left at \$84 instead of having to reprint the tax notices." Ms. Vaughn stated "The rate is at \$84."

Chair Lucas asked "When is the contract up for..." Mr. Howard responded "We are in the second year of a three year contract."

Chair Lucas stated "Moving on to CATS, Caswell Division of Transportation. Gwen what percentage of this is local money?" Mr. Howard responded "The local money is the fees they collect from the riders." Chair Lucas continued "Everything else is state and federal?" Mr. Howard responded "They are 100% funded in their budget." Chair Lucas stated "I think that question gets asked every year."

Chair Lucas asked "Is it anything Kevin or Gwen that we have overlooked by department?" Mr. Howard stated "Building Inspections is requesting to increase their inspection fees. That is not included in their revenues for the next fiscal year but they asked for them to go up. That is based on what the other counties are charging in the surrounding areas." Commissioner Travis asked "How much are they going to go up?" Chair Lucas responded "It is in the budget." Mr. Howard responded "It is in your information." Chair Lucas stated "I don't know if the older fees are in there to compare to."

Chair Lucas stated "Kevin according to your outline here I think we have come down through Session II, through the Enterprise Funds. That leaves Health/Wellness Initiative and Capital Needs and then if we have specific requests by the Board of Education, DSS, Public Health, Sheriff or EMS. If we want any of those folks to come and talk." Mr. Howard responded

“Those were suggestions; you may have someone else you want to talk to.” Chair Lucas continued “So we will plan for that at the next meeting.” Mr. Howard asked “So we will have all of them come to the next meeting?” Chair Lucas responded “That is up to the Board. What department heads do you specifically want to talk to, anybody or? I think we need to get our capital needs first. Can you hand those out today?” Mr. Howard responded “There will be a slight difference in what I give you because we need to add the match for the library.”

Commissioner Jefferies asked “I have a question for you Kevin. When you talked to the department heads did you talk with them about what you accepted and what you cut?” Mr. Howard responded “Yes sir.” Commissioner Jefferies continued “Well why do we need to talk to the department heads?” Mr. Howard responded “Well in years past you have asked to speak with the department heads like the Sheriff or the School Board.” Chair Lucas stated “Maybe at the next meeting if we can get the School Board folks here and then we can talk further about any other department heads if we feel the need.” Commissioner Williamson asked “Well not the School Board folks but just the finance people. We don’t want the School Board.” Chair Lucas responded “I meant the finance director. We can invite them but it is up to them who they send. If we can be specific I think we should request the finance director. I got something today that there will be a Meet and Greet for the new superintendent.” Mr. Howard responded “On Monday she will be here for a Meet and Greet from 2 to 4 in the small auditorium of the Civic Center.”

The next budget work session will be Tuesday, June 11th at 4:00 p.m. and the Attorney Interview will be Wednesday, June 12th starting at 4:00 p.m.

RECESS

At 7:00 p.m. Commissioner Jefferies moved, seconded by Commissioner Hamlett to recess the budget work session until Tuesday, June 11, 2013 at 4:00 p.m. The motion carried unanimously.

Paula P. Seamster
Clerk to the Board

Cathy W. Lucas
Chair
